Copenhagen Business School (CBS) is Denmark’s largest educational and research institution within business administration and economics in a wide sense. CBS has 20,000 full-time and part-time business students.

CBS holds the prestigious “triple-crown” accreditation: AACSB, EQUIS and AMBA. Furthermore, CBS is a member of the CEMS alliance and PIM network.

The university is committed to providing business-related education programmes and continuing education for the public and, in particular, the private sector.

Programmes are based on a strong and internationally renowned research base which CBS works consistently to strengthen. CBS has a Center of Excellence, funded by the Danish National Research Foundation, and has received five European Research Council Grants.

CBS is committed to communicating knowledge and new ideas to tomorrow’s business leaders and society in general. Its main contribution in this field is research and research-based education, and investment in research and high academic standards is therefore crucial to CBS’ contribution to society.

CBS has an urban campus in Frederiksberg, an integrated part of Copenhagen. The four Metro stops on campus makes for easy access to downtown Copenhagen as well as the airport. Our contemporary campus buildings offer state-of-the-art student facilities.

CBS has taken significant steps to operationalize sustainability in research and teaching. Campus Services is working toward the UN Sustainable Development Goals (SDGs).
Each year, approximately 1,200 exchange students from our partners around the world, as well as freemovers from non-partner universities, find their way to CBS. Exchange students can choose to attend for either the fall semester, spring semester, or for a full academic year.

**COURSES**

All courses available for exchange students are part of the regular CBS English programs course offering. Swedish and Norwegian speaking students can take courses taught in Danish by special request.

The fall semester courses are published in mid-March and the spring semester courses are published in mid-September.

- **Undergraduate courses** (Bachelor level): cbs.dk/undergrad
- **Graduate courses** (Master level), including CEMS/Double Degree: cbs.dk/grad

By Danish regulations, exchange students are required to take 30 ECTS credits. As most courses are 7.5 ECTS, a student will typically take 4 courses per semester. 30 ECTS credits correspond to 825 Student Work Hours.

**DANISH LANGUAGE COURSES**

During the semester a credit-bearing Danish language course is offered. Students can take the Danish course on top of their 30 ECTS. A Danish Crash Course is offered the week prior to the Introduction Week.

**NOMINATION PROCEDURE**

All exchange students must be formally nominated by their home university. The home school must complete a CBS nomination form and e-mail this to CBS Inbound Managers at inboundexchange@cbs.dk.

**ENGLISH LANGUAGE REQUIREMENTS**

Please see our English Proficiency FAQ.

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**FALL SEMESTER 2022 (AUGUST - JANUARY)**

- **Danish Crash Course:** 22 - 24 August 2022
- **Earliest Housing Arrival Date:** 19 August 2022
- **Latest Arrival Date:** 24 August 2022
- **Mandatory Introduction Program:** 25, 26, 29 - 31 August 2022
- **Fall Semester Start:** 1 September 2022
- **Exams:** December 2022/January 2023
  Most exams will be scheduled before Christmas, but some Q2 exams are held in January.
- **FALL SEMESTER ENDS:** December 2022/January 2023
  NB: Exam dates vary so students should not book their return flights until exact exam dates are published

**SPRING SEMESTER 2023 (JANUARY - JUNE)**

- **Danish Crash Course:** 16 - 20 January 2023
- **Earliest Housing Arrival Date:** 13 January 2023
- **Latest Arrival Date:** 22 January 2023
- **Mandatory Introduction Program:** 23 - 27 January 2023
- **Spring Semester Start:** 1 February 2023
- **Exams:** May/June 2023
- **Spring Semester Ends:** 30 June 2023
  NB: Exam dates vary so students should not book their return flights until exact exam dates are published
APPLICATION PROCEDURE
Nominated exchange students will receive an e-mail from CBS with further instructions on how to apply.

The following documents must be submitted as PDF files via the online registration flow:
• Updated university transcript in English
• Proof of English proficiency
• Resume/CV in English
• Copy of passport (photo page only)

RESIDENCE PERMIT REQUIREMENTS
• From the Nordic countries: No residence permit is required if staying less than six months.
• From EU and EEA countries: A residence permit is required to stay in Denmark for more than three months. This is applied for in Denmark upon arrival.
• Other nationalities: MUST have their residence permit secured before leaving their home country. If their citizenship allows them to travel visa-free to Denmark they may apply for the residence permit upon arrival to Denmark

CBS will e-mail the necessary application forms to each student. For more information please see newtodenmark.dk on how to apply.

STUDENT SERVICES AND FACILITIES
Please visit our Anticipating Arrival Guide for information about our:
• Introduction week
• Buddy program and exchange social program
• Student facilities
• Living expenses
• CBS has a renowned Buddy program with airport pick-up and many social activities

HOUSING
There is a limited amount of housing for incoming exchange students. The CBS Housing Department has access to a number of privately owned dorms.

HOUSING application is made via a link sent by e-mail to all registered exchange students. Precise dates will be announced online at cbs.dk/housing.

In the fall semester only, the CBS Housing Department facilitates a private housing option as supplement to dorm accommodation. Private housing is only available in the fall semester.

DEADLINES

NOMINATION FROM UNIVERSITY:
Fall/full year: 15 April 2022
Spring: 15 October 2022

EXCHANGE APPLICATION:
Fall/full year: late April 2022
Spring: late October 2022

COURSE SELECTION:
Fall/full year: late April 2022
Spring: late October 2022

ACCOMMODATION APPLICATION:
Fall semester: late May
Spring semester: mid - November
The International Summer University Program (ISUP) is research-based and designed to meet the lifelong learning and leadership development needs of the students. Every year, around 2300 students representing more than 60 different nationalities join us for 3 or 6 intensive weeks. It is an international summer experience!

**COURSES**
ISUP offers approximately 50 English taught courses carried out by international and local faculty members.

Three or five weeks of intense studying are followed by an exam. At ISUP there are two exam formats; home project assignment written in parallel with the course, and 4 hour written sit-in exam.

Students can take up to two 7.5 ECTS courses (15 ECTS in total). This is equal to half a semester’s full course load at CBS.

More information on ISUP course offer is found under International Summer University - Courses and Exams.

**NOMINATION PROCEDURE**
All exchange students must be formally nominated by their home university. The home coordinator must fill out a CBS nomination form and e-mail this to the ISUP Coordinator at isup@cbs.dk by the deadline.

**APPLICATION PROCEDURE**
Nominated exchange students will receive an e-mail from CBS with further instructions on how to apply.

The following documents must be submitted as PDF files via the online registration flow:
- Updated university transcript
- Copy of passport (photo page only)

**Students nominated to ISUP 2023 are counted into the exchange balance for the academic year 2022/2023**
<table>
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<tr>
<th>MANAGEMENT</th>
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| **MR. WILBERT VAN DER MEER**  
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| **MR. SCOTT LEWIS**  
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| **MS. METTE KLOCH**  
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| **MS. PIA JAKOBSEN**  
Erasmus Assistant  
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<th>OUTBOUND &amp; CONTRACT MANAGEMENT</th>
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<th>INBOUND</th>
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| **MS. EDITA ARLAUSKAITE**  
International Program Manager  
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Academic Advisor - graduate |
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Academic Advisor - Structured exchange programs |

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<th>DOUBLE DEGREE &amp; CEMS</th>
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| **MS. RENE BARSEGHIAN**  
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| **MS. CATHERINE LAYOLLE**  
Program Manager & Aurora coordinator  
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<th>ISUP</th>
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| **ASSOC. PROF. MARTIN JES IVERSEN**  
Academic Director  
mji.si@cbs.dk  
Academic ISUP questions |
| **MR. CASPER LINDBLAD ANDRESEN**  
International Program Manager  
isup@cbs.dk  
Administrative ISUP questions & partner university contact |

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<tr>
<th>GENERAL ISUP INQUIRIES</th>
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<tbody>
<tr>
<td>General inquiries, nominations and application questions to: <a href="mailto:isup@cbs.dk">isup@cbs.dk</a></td>
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<th>HOUSING</th>
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EMAIL: rec.intoff@cbs.dk  
ERASMUS CODE: DK KOBENHA05  
PIC CODE: 998706666  
CBS EXCHANGE SHEET 2022-2023